



Waterford Valley High School
Agenda for the School Council Meeting
on 2016 April 05 (Tuesday)
at 5:00 p.m. in the Learning Commons



- 1. Adoption of the Agenda**
- 2. Approval of the Minutes of the Previous Meeting**
 - 2.1 Previous meeting (2016 03 01, attached)
- 3. Business Arising**
 - 3.1 Naming Policy (item 4.4 on 2016 03 01)
 - 3.2 Branding of the School (item 4.5 on 2016 03 01)
- 4. Reports**
 - 4.1 Student representatives
 - 4.2 Principal
- 5. New Business**
 - 5.1 Pitch In Canada, Saturday April 23 (attached)
- 6. Adjournment**



**Minutes of the Sixth Meeting of the
School Council of
Waterford Valley High School**



2016 March 01 at 17:07
in the Learning Commons

Present:	Sarah Colborne-Penney	Community Representative, Chair
	Siobhan Foley-Lambert	Parent Representative, Vice Chair
	Wendy Read	Parent Representative
	Eric Barrett	Student Representative
	Alex Barnes	Student Representative
	Emily Lockyer	Teacher Representative (for Jackie Hyde)
	Rob Butt	Community Representative
	Glyn George	Community Representative, Secretary
	Janet Rumsey	Community Representative
	Bridget Ricketts	Principal, Executive Secretary
and:	Donna Walsh	Volunteer
Absent:	Claudette Brokenshire	Parent Representative
	Paula Dingle	Parent Representative
	Leanne Rossiter	Parent Representative
	Michelle Hounsell	Teacher Representative
	Jackie Hyde	Teacher Representative
	Cheryl Tucker	Teacher Representative

1. Call to Order and Introductions

The Chair called the meeting to order at 17:07.

2. Adoption of the Agenda

It was moved (George / Foley-Lambert) and **carried** to
adopt the agenda as circulated.

3. Minutes of the Previous Meeting

It was moved (George / Read) and **carried** to
adopt the minutes of the meeting of 2016 February 02 as presented.



4. Business Arising from the Minutes

4.1 Teacher Representatives (Minute 4.1 from 2016 02 02)

There was **general agreement** that

the terms of office for the three teacher representatives shall be

Jackie Hyde (2015-16) (represented by Emily Lockyer)

Michelle Hounsell (2015-17)

Cheryl Tucker (2015-18)

4.2 Clean St. John's (Minute 4.2 from 2016 02 02)

One concrete garbage barrel is in place. Other bins may be placed in Spring.

4.3 Teacher-Staff Appreciation Week (Minute 4.4 from 2016 02 02)

The staff feedback was positive regarding the tray of treats from Rocket Bakery.

4.4 Naming Policy (Minute 5.2 from 2016 02 02)

It was moved (Ricketts / Lockyer) and **carried** to

create an ad hoc committee to develop a naming policy for the School.

The following members volunteered to serve on the committee:

Eric Barrett, Sarah Colborne-Penney, Emily Lockyer, Wendy Read, Bridget Ricketts and Janet Rumsey. The Principal will convene the first meeting, set for 17:15 on March 14.

The Committee will include in its deliberations the information provided in the agenda package for this meeting (also in the appendix to these minutes) and will seek clarification from the School Board on the process.

4.5 Branding of the School (Minute 5.2 from 2016 02 02)

Craig Tucker led a very productive branding exercise with the staff on the professional development day. He will work on a draft proposal for next month.

4.6 Government Renewal Process (Minute 6.1 from 2016 02 02)

There was **general agreement** to *defer this item until it is better defined.*



5. Reports

5.1 Report from the Student Representatives

The student representatives outlined the plans of the Student Council for Spirit Week on March 14-18, including a day of no classes on March 18. The Student Council budget for the various events is \$1,500.

5.2 Principal's Report

The Principal summarised the student achievement statistics from November. The student population is very bimodal, with 30% maintaining honours standing, but another 30% or more in danger of not graduating on schedule.

Departmental meetings have considered strategies to improve student performance, to reduce the occurrences of zero marks and to encourage the timely submission of work. Poor attendance has been identified as a major contributing factor to this large number of students at academic risk.

In some courses two thirds of all students have not passed assignments in on time. The Powerschool technology can help with communications between teachers and parents, but some parents rarely check Powerschool. School-wide messages to parents will emphasize the importance of attendance.

Course selection for next year has begun.

The final professional development day of this academic year will have a focus on LBGTQ awareness. The resiliency week on April 25-29 remains on the schedule.

6. New Business

None.

7. Adjournment

The Chair declared the meeting adjourned at 18:20.

The next meeting is at 17:00 (5 pm) on 2016 April 05 (Tuesday).

A handwritten signature in black ink that reads "Glyn George".

Dr. Glyn George, Secretary

**Appendix: Minute 4.4 Naming Policy**

The name “Waterford Valley High School” was recommended to the School Board by the joint meeting of the school councils of Booth Memorial High School and Bishops College on 2014 March 05. Included in the minutes of that meeting was the following item.

11. Naming Rooms / Facilities in Memoriam

In recognition of the amount of community support enjoyed by some names suggested in memoriam, it was moved (Whalen / Hewitt) that

Bishops College School Council and Booth Memorial School Council submit the list of names and information received in memoriam to the Newfoundland and Labrador English School District Board of Trustees and request that they consider means of commemoration to acknowledge the significant contribution of such persons, in consultation with the School Council of the new High School in St. John’s West.

The work of the advisory committee should not be lost. The information received should be transmitted to the new school council, so that it does not have to repeat this work. This motion allows for Dr. Dibbon and others to be recognized. The list is not exclusive; the new school council can add to it. The list is only an unenforceable recommendation.

[...]

With 17 votes in favour, 4 against and 1 abstention, the original motion was **carried**.

The full minutes from the joint meeting of 2014 March 05 are available as a separate document.



Appendix

From Tony Stack, Assistant Director of Education - Operations,
Newfoundland & Labrador English School District:

The old Eastern Policy no longer applies now that there is a new policy in its place. While there is no specific mention of naming part of a school, I submit the similar principles apply. So for example the criteria in paragraph 5 of the policy is instructive.

I realize that the school is currently experiencing a profound sense of loss and there is no doubt a strong desire to recognize Danny's considerable contribution to the school community. One way of honoring such memories is through annual awards or scholarships. Has this been explored? There may be merit in allowing some time to pass between the grieving period and making permanent decisions regarding how best to memorialize individuals.

Notwithstanding the above, this is a school based decision. However, any physical structures such as signage or monument would have to be run by Jim [Sinnott] and Facilities prior to installation. A simple plaque in memoriam on a room in the school would be easier to manage and maintain.

From <https://www.nlesd.ca/about/doc/policies/GOV-103.pdf>,

Paragraph 5 of the School Board **Policy on The Naming and Re-Naming of Schools** is

5. The Board will give preference to the following criteria when considering a name for a school:
 - 5.1 The historical or current name of the community or local area in which the school is located.
 - 5.2 Historical or geographical features of the community or local area in which the school is located.
 - 5.3 The names of persons who have made outstanding contributions to Newfoundland and Labrador and/or Canada, or who otherwise have significant meaning to the members of the school community.

The full set of policy directives is on the next page.



Appendix

From <https://www.nlesd.ca/about/doc/policies/GOV-103.pdf>:

The Board maintains the general right and responsibility to name, re-name and dedicate all schools in the Newfoundland and Labrador English School District (the "District").

POLICY DIRECTIVES

1. The Board shall approve by way of motion the naming or the changing of names of schools.
 2. The naming of schools shall be undertaken following consultation with the school community.
 3. The Director of Education shall establish a process to invite members of a school community to submit suggestions for the naming of a school.
 4. The Board shall determine whether a consultation process is necessary for the re-naming of a school, taking into consideration whether a substantial name change is proposed or if the name is being revised to reflect current configurations (e.g. changing the name from primary to elementary).
 5. The Board will give preference to the following criteria when considering a name for a school:
 - 5.1 The historical or current name of the community or local area in which the school is located.
 - 5.2 Historical or geographical features of the community or local area in which the school is located.
 - 5.3 The names of persons who have made outstanding contributions to Newfoundland and Labrador and/or Canada, or who otherwise have significant meaning to the members of the school community.
 6. The Board will comply with any directive of the Corporation or Pentecostal Assemblies of Newfoundland to discontinue and remove the name of any school in the District in accordance with Clause 5.2 of the Section 84 Agreement and this Policy.
 - 6.1 The Board will consider any request of any other denominational authority or School Council to discontinue and remove the name of any school in the District in accordance with this Policy.
 - 6.2 Removal will generally be effected prior to or at the end of the school year in which the request was received. The Board will not have any obligation to remove a name where, by the manner of attachment, it is in the nature of a fixture and removal would result in damage to the school requiring significant repair.
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Appendix

Policy on the Naming of Areas within Waterford Valley High School

Draft #1

This policy governs the process for naming or renaming a special purpose area of Waterford Valley High School, such as a courtyard, garden, field, auditorium, gymnasium, library or special purpose room. It is subject to any policies of the School District.

1. The School Council may initiate this process upon adoption of a resolution by simple majority at a regular meeting.
2. The resolution shall establish an *ad hoc* naming committee, whose membership shall include
 - at least one parent representative
 - at least one teacher representative
 - at least one student representative
 - the Principal or delegate
 - the Chair of the School Council or delegate
 - such other members as the resolution may specify
3. The choice of a name shall honour an individual or organization that has had a significant positive impact upon the students and the mission of Waterford Valley High School or of its predecessor schools.
[Are living individuals excluded?]
4. The naming committee shall invite suggestions for names and comments on recommended names from the school community, including students, parents, teachers, support staff and community volunteers.
5. The naming committee shall seek the consent of the organization or of the family of the individual before recommending that name for approval.
6. The naming committee shall conduct polls of parents, teachers and students on any name that the naming committee decides to recommend to the School Council and shall include the results of these polls in its report to the School Council.
7. Upon receiving the report of the naming committee, the School Council shall decide, by resolution at the next regular meeting, whether or not to adopt the recommendation(s) of the naming committee.

[The decision may require ratification by the School Board.]



Agenda item 5.1 “Pitch In Canada, Saturday April 23”
E-mail to the Chair from Clean St. John's, 2016 March 22

From: <karen@cleanstjohns.ca>
Date: March 22, 2016 at 12:15:44 PM NDT
To: "Sarah Penney" <sarahcolbornepenney@gmail.com>
Cc: "Lilia Jackman" <liliajackman@gmail.com>
Subject: Pitch In Canada

Hey Sarah,

Clean St. John's are participating with Pitch In Canada and Tim Horton's here in St. John's on Saturday April 23rd from 10-12 to "pitch in" and clean up Topsail Road. The mayor will be attending and I'm trying to engage as many people as possible to get involved that day. I'm wondering if this is something Waterford Valley High might like to get involved with as well? It would be a great way for the students and parents to get involved and show some school and community spirit.

What do you think?

I plan on reaching out to business owners on Topsail Road and also spread the word through social media as well to engage as many people to come out that day.

Here's the link to Pitch In Canada.

<http://pitch-in.ca/>

Cheers,
Karen